

BOOKING & ENQUIRY REQUEST FORM

This form requires a signature so please complete and email to studio24@richardmartinlighting.co.uk

COMPANY DETAILS

Company Name

Company Address

.....

.....

Invoicing Address (if different from above)

.....

.....

Contact Name

Position in Company

Contact Number

Contact Email

BOOKING INFORMATION

Dates and Times Required

.....

.....

Purpose of Hire

Number of Attendees

Equipment Required

.....

Staff Required

Special Requests

.....

How did you hear about us

Please sign to confirm you have read and agreed to our terms and conditions of hire – please refer to these as they provide further information on the tick boxes below

Public Liability Insurance:

Risk Assessment:

Signature

Print Name

Date